

## REGISTRATION

# Certificates of Professional Conduct

### **The following is a guideline for all applicants in British Columbia regarding certificates of professional conduct.**

This College requires an original certificate of professional conduct (CPC) from all jurisdictions in which you have been previously registered or licensed to train in medicine or to practise. This includes jurisdictions in which you obtained licensure but were not clinically active. This does not include British Columbia.

In addition, all applicants who are currently practising, or have previously practised in another regulated profession, in Canada or internationally, must provide a CPC (or equivalent document) from the appropriate body, satisfactory to the College. This does include BC.

If you have had any clinical contact with patients (including standing in a room with a patient as an observer or reading patient charts) since receiving your medical degree for which you were not required to be licensed or there was no existing licensing authority, a letter must be provided on official letterhead from the university, hospital chief of staff, clinic supervisor, or organization where you worked, stating whether or not there was any past, pending, or present disciplinary action(s) against you while you were there. **Note:** This includes training programs, residency, observerships, clinical traineeships, or volunteering. If you have any questions about whether the College will require confirmation of good standing for a particular clinical activity, please contact your file manager.

It is your responsibility to contact the jurisdictions where you previously had clinical contact or practised in a regulated profession, and request that an original CPC or letter of good standing be forwarded directly to this College. Those jurisdictions, at their discretion, may require your consent to release information. The certificate for your current jurisdiction of practice should be dated within 60 days prior to the issuance of licensure in BC. If an original CPC or good standing letter has previously been provided directly to the College on your behalf, and you have not returned to that jurisdiction to practise since the date of issuance, please provide email attestation of the last date that you practised in that jurisdiction (a new certificate/letter may not be required).

CPCs must not be enclosed with your application; they must be sent directly from the relevant licensing authority, university, hospital, supervisor, and/or organization. CPCs and letters of good standing forwarded by applicants or third parties will not be accepted. CPCs and letters of good standing must be sent via email to [cpc@cpsbc.ca](mailto:cpc@cpsbc.ca) or via mail to the address above.

For any further inquiries, please contact the College of Physicians and Surgeons of British Columbia at 604-733-7758.